

SERVICE REGISTRATION FORM

Please complete the form below, providing as much detail as possible.

Name of organisation

Name of service

SECTION 1: ELIGIBILITY

1. Are you operational in Leeds? Yes No

Please note that you must be operational in Leeds to feature on the Leeds Directory website.

2. Do you agree to the Leeds Directory Terms & Conditions? Yes No

3. Do you provide trade, domestic or care services directly to clients in the home or garden or on a one-to-one basis in the community? Yes No

If 'YES' please continue to Section 2—Green Tick

If 'NO' please continue to Section 3—Further details

SECTION 2: GREEN TICK

1. Do you use contractors? Yes No

2. Have you ever operated under a different name? Yes No

3. If so, what was the previous name(s) you operated under?

4. Please indicate if you are regulated by or have an agreement with any of the following:

Please tick where applicable	Organisation	Your registration number
	CQC	
	TrustMark	
	Electrical Safety Register	
	GasSafe	
	NAPIT	
	General Optical Council	
	HCPC	

In order to complete your Green Tick registration, we will require some evidence from you. The team will be in touch with you over the next 5-10 working days.

Please see our [Green Tick Criteria and Guidance Notes](#) for more information about the Green Tick process.

SECTION 3: FURTHER DETAILS

1. Please provide a description of your service:

2. Please provide contact details for your service:

Address of service:

Postcode of service:

Phone number of service:

Contact email for service:

Website:

Mobile phone:

Facebook:

Twitter:

Instagram:

Contact name:

3. When is the service available?

4. Cost (e.g. £15 per hour):

5. Are there volunteering opportunities?

Yes No

6. Where did you hear about the Leeds Directory?

SECTION 4: ATTRIBUTES

1. To ensure that users can find your service quickly and easily, please select from the attributes below. Please only select the attributes that are relevant to your service.

Top Level Category(s)

- Housing options
- In your community
- Information & advice
- Keeping active & well
- Maintaining your home & garden
- Staying independent

Housing Options —Sub categories

- Adaptations
- Advice
- Care homes
- Council housing
- Extra care housing
- Homelessness
- Homeshare
- Housing associations
- Privately rented property
- Sheltered housing / Retirement housing

In Your Community—Sub categories

- Community facilities
- Getting out and about

Information & Advice —Sub categories

- Acting on someone's behalf
- Carers / Looking after someone
- Consumer advice
- Disabilities
- Education support
- Emotional support
- Health issues
- Legal advice
- Money matters
- Staying safe online
- Supported employment

Staying Independent —Sub categories

- Acting on someone's behalf
- Adaptations
- Assistive Technology
- Carers / Looking after someone
- Domestic services
- Extra care housing
- Family support
- Food banks
- Getting out and about
- Hair & beauty
- Home help / Home care
- Home security
- Homeshare
- Mobility
- Money management
- Nutrition
- Rehabilitation
- Sheltered housing
- Support workers

Maintaining your home & garden—Sub categories

- Building & decorating services
- Domestic services
- Gardening services
- Home maintenance
- Home security
- Removal services
- Repairs & installations
- Staying independent

Keeping active & well —Sub categories

- Community facilities
- Disabilities
- Getting out and about
- Health issues
- Health services
- Mobility
- Rehabilitation
- Social groups
- Sports & fitness
- Support groups
- Volunteering opportunities

SECTION 4: ATTRIBUTES—CONTINUED

Who do you support?

- All adults
- Older people
- People on the Autism spectrum
- People who are frail
- People with brain injury
- People with dementia
- People with learning disabilities
- People with long term health conditions
- People with mental health conditions
- People with past or present addiction
- People with physical disabilities
- People with sensory impairment

Professional Body

- Care England
- Leeds Care Association
- National Care Forum
- National Care Home Association
- Registered Nursing Home Association

What type of organisation are you?

- Agency
- Ltd Company
- Partnership
- Social Enterprise
- Sole Trader
- Other